



## **HAMPTON FC SAFEGUARDING RISK ASSESSMENT - June 2023**

### **Hampton FC**

Hampton FC is a community-based Football Club with FA Chartered Status and fully qualified Coaches. We are proud to offer Inclusive Football opportunities for players of all ages and abilities.

For the 2023-24 season we will have 24 Football Teams - Junior/Youth/Adult/Adult Pan-Disability/Walking.

This Risk Assessment was shared with ALL Hampton FC Coaches (via WhatsApp) on 28<sup>th</sup> June 2023 and discussed at our Coaches' Meetings on 28<sup>th</sup> June and 29<sup>th</sup> June (2023).

### **Training**

Hampton FC Teams train at a number of different locations - including:

1. Beaumont Way (Hampton Hargate, PE7 8DN).
2. Hampton Gardens School (Hartland Avenue, Hampton Vale, PE7 8HR).
3. Middletons Road (Yaxley, PE7 3NU).
4. Ramsey Leisure Centre (One Leisure Ramsey, Abbey Road, Ramsey, PE26 1DP)

The **Beaumont Way** facilities are managed by **HCSA** (Hampton Community Sports Association).

Email = [support@activehampton.co.uk](mailto:support@activehampton.co.uk)

The **Hampton Gardens** facilities are managed by Vivify (School Community Lettings).

Email: [support@vivifyvenues.com](mailto:support@vivifyvenues.com)

Tel: 0161 694 0111

The **Middletons Road** facilities are managed by Yaxley Parish Council.

Email: [bookings@yaxleypc.org.uk](mailto:bookings@yaxleypc.org.uk)

Tel: 01733 241958

The **Ramsey Leisure Centre** facilities are managed by One Leisure.

Tel: 01480 388111

### **Matches**

Hampton FC Junior/Youth Teams play their Home matches at:

1. Beaumont Way (Hampton Hargate, PE7 8DN)
2. Queens Park (Daimler Avenue, Yaxley, PE7 3LX)

Hampton United (Adults) play their Home matches at:

1. Ramsey Leisure Centre (One Leisure Ramsey, Abbey Road, Ramsey, PE26 1DP).

The **Queens Park** facilities are managed by Yaxley Parish Council.

Email: [bookings@yaxleypc.org.uk](mailto:bookings@yaxleypc.org.uk)

Tel: 01733 241958

## Medical Matters

### **Beaumont Way**

#### **Hampton FC Coaches are aware that:**

There is a **defibrillator** at Beaumont Way - located at the pitch-end of the main building (next to the toilets).

Beaumont Way has **Emergency Vehicle** access.

Hampton FC Coaches have a Car Park barrier key.

The closest **Hospital** = Peterborough City Hospital - which is c15 minutes drive away.

Address = Edith Cavell Campus, Bretton Gate, Peterborough PE3 9GZ.

Tel: 01733 678000.

The closest **Medical Centre** = Hampton Medical Centre - which is c5 minutes drive away.

Address = Serpentine Green Shopping Centre, 6B The Serpentine, Hampton Centre, Peterborough PE7 8DR

Tel: 01733 556900.

Beaumont Way Evacuation Point = Car Park.

### **Hampton Gardens**

#### **Hampton FC Coaches are aware that:**

There is a **defibrillator** at Hampton Gardens - located on the wall beside the main Reception entrance.

Hampton Gardens has **Emergency Vehicle** access.

Reception control the Car Park barrier.

The closest **Hospital** = Peterborough City Hospital - which is c15 minutes drive away.

Address = Edith Cavell Campus, Bretton Gate, Peterborough PE3 9GZ.

Tel: 01733 678000.

The closest **Medical Centre** = Hampton Medical Centre - which is c5 minutes drive away.

Address = Serpentine Green Shopping Centre, 6B The Serpentine, Hampton Centre, Peterborough PE7 8DR

Tel: 01733 556900.

Hampton Gardens Evacuation Point = Car Park.

### **Middletons Road**

#### **Hampton FC Coaches are aware that:**

There is a **defibrillator** at Middletons Road - located on the outside wall of the (Pavillion) Changing Rooms.

Middletons Road has **Emergency Vehicle** access.

The closest **Hospital** = Peterborough City Hospital - which is c15 minutes drive away.

Address = Edith Cavell Campus, Bretton Gate, Peterborough PE3 9GZ.

Tel: 01733 678000.

The closest **Medical Centre** = Lakeside Healthcare - which is c5 minutes drive away.

Address = The Health Centre, Landsdowne Road, Yaxley, Peterborough, PE7 3JL

Tel: 01733 240478.

Middletons Road Evacuation Point = Car Park.

## Queens Park

### Hampton FC Coaches are aware that:

There is a **defibrillator** at Queens Park - located on the outside wall of the Main (Queens Park Hall) Building.

Queens Park has **Emergency Vehicle** access.

The closest **Hospital** = Peterborough City Hospital - which is c15 minutes drive away.

Address = Edith Cavell Campus, Bretton Gate, Peterborough PE3 9GZ.

Tel: 01733 678000.

The closest **Medical Centre** = Lakeside Healthcare - which is c5 minutes drive away.

Address = The Health Centre, Landsdowne Road, Yaxley, Peterborough, PE7 3JL

Tel: 01733 240478

Queens Park Road Evacuation Point = Car Park.

## Ramsey Leisure Centre

### Hampton United Coaches are aware that:

There is a **defibrillator** at Ramsey Leisure Centre.

Ramsey Leisure Centre has **Emergency Vehicle** access.

The closest **Hospital** = Hinchingsbrooke Hospital - which is c30 minutes drive away.

Address = Hinchingsbrooke Park, Huntingdon, Cambridgeshire, PE29 6NT

Tel: 01480 616416

The closest **Medical Centre** = Ramsey Heath Centre - which is c5 minutes' drive away.

Address = Mews Close Whytefield Road, Ramsey, Cambridgeshire, PE26 1BP

Tel: 01487 812611

Ramsey Leisure Centre Evacuation Point = Car Park.

## Communication

Hampton FC has:

1. a Website ([www.hampton-fc.com](http://www.hampton-fc.com)),
2. Twitter Account @HamptonFcPeter1)
3. Facebook Pages (Hampton FC / Hampton FC - Parents & Supporters)
4. WhatsApp Group for our Coaches (for sharing messages).

Our **Player Registration Forms** captures (parent) contact information.

Each team has its own WhatsApp Group which is used to communicate messages to parents/players.

## FA Policies

Hampton FC follows all relevant FA Club Policies and Procedures - including anti-bullying

**Hampton FC Coaches are of their responsibilities.**

Hampton FC has a (dedicated) Player Safeguarding email address ([Hamptonfcwelfare@gmail.com](mailto:Hamptonfcwelfare@gmail.com)).

Details have been shared with parents/players and this can be used to as a way of notifying us of any concerns.

Our **Player Registration Forms** includes consent for photographs/video/social media.

Hampton FC has **Personal Accident** and **Public Liability insurance** cover in place.

We retain up-to-date records of Hampton FC Coach qualifications.

**Ongoing Risk Assessment**

Area of Risk	Action(s)	Risk RAG Rating	Solution(s)	Solution RAG rating	Review Post-Activity
Consent for Players to participate in Hampton FC Training Sessions & Matches.	Hampton FC Parents/Guardians complete an online Registration Form. Hampton FC Teams have a WhatsApp group where messages & updates are shared.	Amber	Check that Player Registration Forms have been completed. HFC Coaches to share regular WhatsApp messages with Parents.	Green	Coaches confirmed understanding at Hampton FC Meeting - xxx. Discuss before start of each season.
Consent to be Photographed/Filmed.	Hampton FC Parents/Guardians complete a Registration Form - which includes photo/film consent.	Amber	Check that Player Registration Forms have been completed. Ensure relevant HFC Coach aware if consent has not been given.	Green	Coaches confirmed understanding at Hampton FC Meeting - xxx. Discuss before start of each season.
Social Media - Consent	Hampton FC Parents/Guardians complete a Registration Form - which includes Social Media consent.	Amber	Check that all Player Registration Forms have been completed. Ensure relevant HFC Coach aware if consent has not been given.	Green	Coaches confirmed understanding at Hampton FC Meeting - xxx. Discuss before start of each season.
Procedure for referring Safeguarding concerns	Hampton FC has 3 Welfare Officers and a dedicated Safeguarding email address (hamptonfcwelfare@gmail.com). Details have been shared with parents/players. The email address can be used to notify us of any concerns.	Amber	Check that Hampton FC Teams have shared details of the Welfare Officers and Safeguarding email address. Safeguarding details have been added to the Hampton FC website (www.hampton-fc.com)	Green	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Discuss before start of each season.
Defined Coaching roles	Each Hampton FC Team has qualified Lead Coach and Assistant Coach. Ensure every Coach understands their responsibilities and remains qualified.	Amber	Check individual understanding with Hampton FC Coaches. Provide updates re: expiring qualifications.	Green	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Continue to discuss.
Player & Parent Codes of Conduct.	Hampton FC Players/Guardians complete a Registration Form - which includes confirmation that Players and Parents accept and will adhere to our Codes of Conduct (and implication of not following). The Codes of Conduct can be accessed through the Hampton FC Website.	Amber	Check that each Hampton FC team has reminded their Players/Parents about the Codes of Conduct - and where they can be accessed.	Amber	Code of Conduct will be reviewed and re-issued before each Season.
Player Medical information	Hampton FC Parents/Guardians complete a Registration Form - which includes a section to record Player Medical History.	Amber	Details of any recorded medical conditions will be shared with the relevant Coach.	Green	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Discuss before start of each season.
Emergency Contact Information	Hampton FC Parents/Guardians complete a Registration Form - which includes a section to record Parent Contact Details.	Amber	Check understanding with Hampton FC Coaches.	Green	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Discuss before start of each season.
Emergency Vehicle Access - Training Sessions and Matches	There is Emergency Vehicle access. at Hampton FC Training and Match venues.	Amber	Check understanding with Hampton FC Coaches.	Amber	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Continue to discuss.
Access to Defibrillators - Training Sessions and Matches	There are Defibrillators at Hampton FC Training and Match venues.	Amber	Check understanding with Hampton FC Coaches.	Green	Coaches confirmed understanding at Hampton FC Meeting - June 2023. Continue to discuss.

**Risk Assessment completed by:**

**Hampton FC Committee  
June 2023**